



KUMASI TECHNICAL UNIVERSITY (KsTU)

EXECUTIVE SEARCH

DIRECTOR OF INTERNAL AUDIT

The Governing Council of Kumasi Technical University announces the vacancy of Director of Internal Audit and is seeking to recruit a suitably qualified person.

The University

- Established in 1954 as Kumasi Technical Institute (KTI) to offer Craft Courses.
- Upgraded in 1963 to a Non-Tertiary Polytechnic under the Ghana Education Service to offer, Technician, Diploma and Sub-Professional Courses.
- Upgraded to a Tertiary Polytechnic in 1992 by the Polytechnics Law 1992, PNDCL 321 to run Higher National Diploma (HND) programmes awarded by National Board for Professional and Technician Examinations (NABPTEx).
- Obtained the mandate to award Degrees and other certificates accredited by the National Accreditation Board (NAB) by the enactment of the Polytechnics Act 2007, Act 745.
- Converted to a Technical University to provide higher education in Engineering, Applied Sciences, Applied Arts, Technology-Based Disciplines, Technical and Vocational Training by the enactment of The Technical Universities Act 2016, Act 922.
- Envisions to be a World-Class Technical University devoted to Science, Technology, and Entrepreneurship Education.
- Currently has a Staff Strength of about 640 and a Student Population of over 13,000.

The Position/Function

- The Director of Internal Audit is a high level independent corporate executive with overall responsibility for the Internal Audit of the University. He/she must be fully conversant with the risks, goals, policies, and processes of the University.
- The Director of Internal Audit administratively reports to the Vice-Chancellor. The reports from the Director of Internal Audit shall be submitted to the University Audit Committee through the Vice-Chancellor and copied to the Director-General of Internal Audit Agency (IAA) and the Auditor General.
- In general, the Director of Internal Audit shall provide an independent, objective assurance and consulting services designed to add value and improve the University's operations. He/She shall help the University accomplish its objectives by bringing a systematic disciplined approach to evaluating and improving risk Management, Control, and Governance processes.

The Director of Internal Audit shall:

- determine the reliability and adequacy of accounting, financial and operational controls in the University;
- evaluate the procedures of the University to determine whether results are consistent with stated objectives and goals;
- monitor reports and ensure compliance with the relevant laws and regulations;
- ensure compliance with established policies, plans and procedures;
- appraise the quality of performance of those carrying out assigned responsibilities;
- assess the extent to which assets are accounted for and safeguarded against losses;
- ensure that reliable records form the basis for the preparation of appropriate financial and other data for decision-making;
- draw the Vice-Chancellor's attention to deficiencies in the system. For example, instances of duplicated functions, waste or other inefficiencies with recommendations for remedies where necessary;
- carry out special reviews of accounting and internal control systems with the view to minimizing weaknesses.

The Person

The Director of Internal Audit must:

- be a Chartered Accountant and hold a Masters Degree in the relevant field.
- have at least **Twelve (12) Years** post-professional accountancy/auditing work experience or must have served, at least, as a Deputy Director of Internal Audit in a University or comparable grade in a similar institution/organisation for at least **Six (6) years** in a tertiary institution, industry or any relevant public service or corporate organisation.
- be computer literate and be conversant with accounting/auditing software.
- be analytical, critical, results-oriented, innovative and visionary;
- possess hands-on ability to work independently;
- possess excellent communication, interpersonal and supervisory skills;
- be a good team player;

Terms of Appointment

The Director of Internal Audit shall hold office for a term of **four (4) years**, which should be completed before the statutory retirement age of sixty (60) years. He/She may be eligible for re-appointment for a further term of up to **four (4) years** only, provided that no part of the second term enters the compulsory retirement age.

The terms and conditions of the appointment shall be determined by the Governing Council of the University in accordance with the Technical Universities Act 2016, Act 922 (as amended by Act 974); and the Statutes of Kumasi Technical University.

The salary and Conditions of Service attached to this position are very attractive and are comparable to those in analogous public universities in Ghana.

Mode of Application

- Applicants are to submit six (6) copies of their application letter attached to their Curriculum Vitae, including names and addresses of three (3) referees, as well as a short statement of not more than four (4) pages (Times New Roman size 12 and 1.5-line spacing) outlining their vision and strategies for implementation.**
- Applications must be hand-delivered in a sealed envelope to the Registrar of the University or submitted by a registered mail (as applicable) to reach the address below not later than Friday, 19th July 2024.**

The Chairman

Search Committee for Director of Internal Audit
c/o Office of the Registrar
Kumasi Technical University
P. O. Box 854
Kumasi